

## **CIRCULAR**

**Ref. SGF/OP/1/S.3/XII/64**

Office of the Secretary to the  
Government of the Federation,  
The Presidency,  
Shehu Shagari Complex,  
Three Arms Zone,  
Abuja.

**10<sup>th</sup> December, 2017.**

Chief of Staff to the President,  
Deputy Chief of Staff to the Vice President,  
Principal Secretary to the President,  
All Honourable Ministers/Ministers of State,  
Head of the Civil Service of the Federation,  
National Security Adviser,  
Economic Adviser to the President,  
Special Advisers/Senior Special Assistants,  
Chief of Defence Staff/Service Chiefs/Inspector-General of Police  
Governor, Central Bank of Nigeria,  
Chairman, Federal Civil Service Commission,  
Chairman, Police Service Commission,  
Chairman, Code of Conduct Bureau  
Chairman, Code of Conduct Tribunal,  
Chairman, Federal Character Commission,  
Chairman, Revenue Mobilization, Allocation and Fiscal Commission,  
Chairman, Federal Inland Revenue Service,  
Chairman, Independent National Electoral Commission,  
Chairman, National Population Commission,  
Chairman, Independent Corrupt Practices and other Related Offences Commission,  
Chairman, Economic and Financial Crimes Commission,  
Chairman, National Drug Law Enforcement Agency,  
All Permanent Secretaries and Heads of Extra-Ministerial Departments,  
Clerk of the National Assembly,  
Chief Registrar, Supreme Court of Nigeria,  
Accountant-General of the Federation,  
Auditor-General of the Federation,  
Director-General and Chief Executives of Parastatals, Agencies and Government-  
Owned Companies.

**DEPLOYMENT OF SCORECARD FOR RANKING WEBSITES OF MINISTRIES,  
DEPARTMENTS AND AGENCIES (MDAs) TO BOOST COMPLIANCE TO  
STANDARDS AND OPERATIONALIZATION OF EXECUTIVE ORDER E001**

The Federal Government of Nigeria aspiration to create an enabling environment for business and investment opportunities to thrive in the country was evident in the signing of Executive Order E001 on Ease of Doing Business. As a critical role player in the effective implementation of the government policies, it is required that the MDAs have functional websites to support the implementation of the Easy of Doing Business initiative.

2. However, it has been observed that contrary to the intent of the signed Executive Order E001, most government websites do not contain requisite baseline information investors could easily access to establish their businesses in Nigeria. Towards this end, the Federal Government has developed a scorecard for ranking MDAs' websites in ensuring that MDAs comply with necessary Standards for government website, to boost the Operationalization of the Executive Order.

3. Consequently, the Steering Committee for the scorecard has concluded arrangements to pilot its deployment for some MDAs.

4. For the avoidance of doubt, the pilot MDAs nominated to participate in the exercise scheduled to commence by 1<sup>st</sup> January, 2018 are as shown below:

**A. Pilot MDAs in the Core Ministries Category:**

1. Federal Ministry of Trade and Investment
2. Federal Ministry of Interior
3. Federal Ministry of Water Resources
4. Ministry of Budget and National Planning
5. Ministry of Defence
6. Federal Ministry of Information and Culture
7. Federal Ministry of Justice
8. Federal Ministry of Mines and Steel Development
9. Federal Ministry of Education
10. Federal Ministry of Health
11. Federal Ministry of Communications
12. Federal Ministry of Labour and Employment
13. Federal Ministry of Power, Works and Housing
14. Federal Ministry of Women Affairs

15. Federal Ministry of Niger Delta Affairs
16. Federal Ministry of Finance
17. Federal Ministry of Agriculture and Rural Development
18. Ministry of Foreign Affairs
19. Federal Ministry of Youth and Sports
20. Federal Ministry of Science and Technology
21. Federal Capital Territory
22. Federal Ministry of Environment
23. Ministry of Petroleum Resources
24. Federal Ministry of Transportation

**B. Pilot MDAs in the Ease of Doing Business Category:**

1. State-House
2. Office of the Secretary to the Government of the Federation
3. Office of the Head of the Civil Service of the Federation
4. Federal Civil Service Commission
5. Office of the Auditor-General of the Federation
6. Office of the Accountant-General of the Federation
7. Federal Airport Authority of Nigeria
8. Nigerian Immigration Service
9. Central Bank of Nigeria
10. Corporate Affairs Commission
11. Nigerian Customs Service
12. National Drug Law Enforcement Agency
13. Special Control Unit for Money Laundering
14. Nigerian Police Force
15. FMARD- Plant Quarantine
16. Nigerian Civil Aviation Authority
17. Federal Inland Revenue Service

18. National Intelligence Agency
  19. National Sovereign Investment Authority
  20. Office of the National Security Adviser
  21. Nigeria Ports Authority
  22. Nigeria Export Promotions Council
  23. Nigeria Import Promotions Commission
  24. Nigerian Shippers Council
  25. NEXIM Bank
  26. Nigeria Export Processing Zones Authority
  27. Nigerian Maritime Administration and Safety Agency
  28. Nigerian Electricity Management Services Commission
  29. Nigerian Electricity Management Services Agency
  30. National Collateral Registry
  31. SERVICOM
  32. Department of State Security
- C. Pilot MDAs in the Huge Customer Interface Category**
1. Nigerian National Petroleum Corporation
  2. Department of Petroleum Resources
  3. Petroleum Equalization Fund
  4. Nigerian Communication Commission
  5. NIGCOMSAT
  6. Nigeria Extractive Industries Transparency Initiative
  7. National Bureau of Statistics
  8. Bureau of Public Procurement.
  9. Economic and Financial Crimes Commission
  10. Bureau of Public Service Reforms
  11. Federal Road Safety Commission
  12. National Identity Management Commission
  13. Galaxy Backbone Plc.

Each participating MDA is therefore, required to forward names, phone numbers and email addresses of their Heads of ICT to the address below on or before 18<sup>th</sup> December, 2017:

**Director-General,  
Bureau of Public Service Reforms,  
Block D, 3<sup>rd</sup> Floor Federal Secretariat Phase II,  
Abuja.**

5. Please, bring the contents of this Circular to all concerned for immediate and strict compliance.

**Boss Mustapha**  
Secretary to the Government of the Federation