

**FEDERAL REPUBLIC OF NIGERIA**  
**NATIONAL IDENTITY MANAGEMENT COMMISSION**  
**NIGERIA DIGITAL IDENTIFICATION FOR DEVELOPMENT PROJECT**

**VACANCIES FOR QUALIFIED PUBLIC/CIVIL SERVANTS AND INDIVIDUAL CONSULTANTS (PRIVATE SECTOR) FOR THE ECOSYSTEM COORDINATION STRATEGIC UNIT (ECSU)**

## 1.0 INTRODUCTION

The Federal Government of Nigeria has received a credit from the World Bank, French Development Agency (AFD) & the European Investment Bank (EIB) and intends to apply part of the proceeds to increase the number of persons with a National ID number, which would be issued by a robust and inclusive foundational ID system to facilitate improved access to public services. The National Identity Management Commission (NIMC) based in Abuja is responsible for the implementation of the Nigeria Digital Identification for Development (ID4D) Project. The project is comprised of four components: (i) Strengthen the Legal and Institutional Framework; (ii) Establish a Robust and Inclusive Foundational ID System; (iii) Enable Access to Services through IDs; and (iv) Project Management and Stakeholder Engagement. The Governance arrangements for project implementation consist of three structures: (a) Project Ecosystem Steering Committee (PESC); (b) Ecosystem Coordination Strategic Unit (ECSU); and (c) the Project Implementation Unit (PIU).

## 2.0 OBJECTIVES OF THE ASSIGNMENT

The Ecosystem Coordination Unit Strategic (ECSU) situated in the Office of the Secretary to the Government of the Federation (OSGF), will oversee the implementation of Component 1 (Legal and Regulatory Framework for the ID ecosystem) and certain elements in Components 2, 3 and 4 of the project. The responsibilities of the ECSU will include: (i) leading the reforms of the Legal and Regulatory Framework for the ID ecosystem; (ii) developing, executing and managing broad-based communication and awareness around enrolment and harmonization of the digital ID; and (iii) monitoring and evaluation (M&E) of the broader ID ecosystem (iv) third party monitoring and (v) social accountability

The Project is now desirous of filling key vacancies within the ECSU and is by this notice inviting candidates who may be (1) qualified public/civil servants within the Federal Public/Civil Service structure or (2) interested qualified individual consultants/technical experts from the private sector to submit their expression of interest for any of the positions listed in 3.0 below.

## 3.0 VACANCIES

The vacant positions within the ECSU are as follows:

1. ECSU Coordinator
2. External Communication Manager
3. Social Accountability Officer
4. M&E Specialist
5. Communication Assistant

(Detailed Terms of Reference for the positions are available for review and download from OSGF, OHCSF and NIMC websites – [www.osgf.gov.ng](http://www.osgf.gov.ng); [www.ohcsf.gov.ng](http://www.ohcsf.gov.ng) and [www.nimc.gov.ng/adverts-tenders](http://www.nimc.gov.ng/adverts-tenders) )

### 3.1 ECSU Coordinator

The ECSU Coordinator shall have the following minimum educational qualifications and experience:

1. Master's degree in Social Sciences, Business Admin or related field (e.g. Project Management, Policy Development, Monitoring and Evaluation, Statistics, and Economics,);
2. A minimum of 10 years of professional experience in Program Management with a minimum of 5 years of experience on any international donor-funded program;
3. Demonstrated experience in designing and managing systems with similar projects involving multiple partner institutions and experience in training or building capacity of implementing institutions; and
4. Strong inter-personal skills demonstrated team leadership qualities and excellent oral communication skills and good analytical skills and use of computer.

### 3.2 External Communication Manager, ECSU

The External Communications Manager shall have the following minimum educational qualifications and experience:

1. Master's degree in in Communication, Journalism, Public Relations or related field;
2. A minimum of 10 years of professional experience in communications on large-scale, national communications campaigns in Nigeria with a minimum 5 years of experience in working under any international donor-funded program or in a large private sector organization with national reach (e.g. banks, telcos, etc.);
3. Demonstrated experience in managing and/or advising on successful communications campaigns, including crisis management and use of a variety of channels (e.g. civil society, traditional media, and social media); and
4. Strong inter-personal skills demonstrated team leadership qualities and excellent oral communication skills and fluency in written and spoken English.

### 3.3 Social Accountability Officer, ECSU

The Social Accountability Officer in the ECSU shall have the following minimum educational qualifications and experience:

1. Master's degree in Social Sciences or related field;
2. A minimum of 7 years of professional experience in advocacy for social accountability and safeguards with a minimum of 5 years of experience in working for any international donor-funded program/project and demonstrated knowledge and experience of SA tools such as multi-stakeholder dialogue, social audit, citizen report card, community score card, public hearing, etc; and

3. Strong inter-personal skills, in particular, demonstrated team leadership qualities and excellent oral communication skills, and excellent presentation and report-writing skills.

### 3.4 M&E Specialist, ECSU

The M&E Specialist in the ECSU shall have the following minimum educational qualifications and experience:

1. Master's degree in Social Sciences or related field (Monitoring and Evaluation, Measurement and Evaluation, Statistics, Economics, Public Policy, Finance etc.);
2. A minimum of 7 years of professional experience in Monitoring and Evaluation with a minimum of 5 years of experience in working for any international donor-funded program/project;
3. Demonstrated theoretical and practical knowledge of M&E and Impact Evaluation methods and experience in designing and managing M&E/MIS systems with similar projects involving multiple partner institutions with experience in training or building capacity of implementing institutions;
4. Prior data collection skills and strong communication skills with data stakeholders and counterparts and demonstrated expertise with digital tools for the collection, management, and analysis data;
5. Experience in the management and implementation of rigorous impact evaluations using experimental and quasi-experimental methodologies will be considered an advantage; and
6. Strong inter-personal skills demonstrated team leadership qualities and excellent oral communication skills, and presentation and report-writing skills.

### 3.5 Communication Assistant, ECSU

The Communication Assistant in the ECSU shall have the following minimum educational qualifications and experience:

1. First degree in in Communication, Journalism, Public Relations or related field;
2. A minimum 5 years of professional experience in Nigerian Communications with experience in implementation of successful Communication plans and key messages for projects;
3. Experience on successful communications campaigns, including crisis management and use of a variety of channels (e.g. civil society, traditional media, and social media); and
4. Strong inter-personal skills demonstrated teamwork qualities and excellent oral communication skills.

## 4.0 REPORTING, LOCATION AND COMMENCEMENT

All other positions here shall report to the ECSU Coordinator who shall report to the Permanent Secretary Political and Economic Affairs, Office of the Secretary to the Government of the Federation in Abuja

The commencement of the services shall come into effect on the date of the notice to the recruited personnel instructing the recruited personnel to begin carrying out the services.

## 5.0 METHOD OF APPLICATION

Interested candidates should submit their Expression of Interests clearly marking the position applied for with a detailed CV as well as a not more than 300 words statement matching their qualification and experience with suitability for the particular position applied for, to the two (2) email addresses below:

[did-ecosystem@osgf.gov.ng](mailto:did-ecosystem@osgf.gov.ng) and copies to: [nimcid4d@nimc.gov.ng](mailto:nimcid4d@nimc.gov.ng) latest by Friday August 14<sup>th</sup>, 2020 at 4:00 pm (local time).

Expression of Interest should also be accompanied with:

- 1) a cover letter; and

2) copies of certificates for professional and academic qualifications.

Further inquiries can be made vide email or in writing to the address below.

DGM/Head of Procurement

National Identity Management Commission (NIMC)

11 Sokode Crescent, off Dalaba Street

Zone 5 Wuse, Abuja – Nigeria

Email: [nimcid4d@nimc.gov.ng](mailto:nimcid4d@nimc.gov.ng)

Signed:

**OFFICE OF THE SECRETARY TO THE GOVERNMENT  
OF THE FEDERATION.**