FEDERAL REPUBLIC OF NIGERIA
NIGERIA DIGITAL IDENTIFICATION FOR DEVELOPMENT PROJECT
TERMS OF REFERENCE
STRATEGIC UNIT COORDINATOR

1. BACKGROUND

Of the 187 million living in Africa's most populous country, only about 30% have had their births registered - this figure drops to 19% in rural areas and to 7% within the poorest quintile of the population. Less than 50% of residents have any form of ID card, whilst only 9% of individuals have a national ID number (NIN).

Nigeria hosts a fragmented ID landscape which incurs significant costs on the Federal Government (FGN). Over 13 government agencies (National Identity Management Commission, National Population Commission, Central Bank of Nigeria, Independent National Electoral Commission, Nigerian Communications Commission and others) and at least 3 state agencies offer ID services in Nigeria. Many of these agencies, capture biometrics and issue ID cards independently without data links with other systems, resulting in duplication and sub-optimal utilization of scarce resources.

The FGN has indicated a strong desire to harmonize the existing identification ecosystem towards developing a foundational identification platform which can be leveraged to improve service delivery. A Strategic Roadmap for Developing Digital Identification in Nigeria was prepared with the support of the World Bank Group, and highlighted the need for a minimalist, foundational, and eco-system-based approach to identification in the country. The Roadmap was endorsed by the Harmonization Committee on January 31, 2018, and by the Federal Executive Council (FEC) in September 2019.

Consequently, the FGN applied for a credit from the World Bank to increase the number of persons in Nigeria who have government-recognized proof of unique identity that enables them to access services. The Project will be implemented by a Project Implementation Unit (PIU) in the National Identity Management Commission (NIMC) and an Ecosystem Coordination Strategic Unit (ECSU) in the Office of the Secretary to the Government of the Federation (OSGF) under the oversight of a Project Ecosystem Steering Committee (PESC).

2. OBJECTIVES OF THE ASSIGNMENT

The objective of the Coordinator is to manage the ECSU and coordinate all teams involved in the duties of the Unit as well as relate to other stakeholders in the ID4D Project in accordance with the regulations of the FGN, its policies and guidelines as agreed with the World Bank and other partners and as reflected in the Project Implementation Manual of the ID4D Project.

The Coordinator will be accountable and report to the Steering Committee, cooperating with other PIU (NIMC) and ECSU members, implementing agencies, and relevant stakeholders.

3.   SCOPE OF SERVICES

The main scope of work for the ECSU Coordinator shall be to:

1)   Manage the ECSU and ensure project implementation is aligned with FGN policies and guidelines as agreed by the Steering Committee and the agreement with funding partners, as reflected in the Project Implementation Manual;

2)   Provide effective support in the development and implementation of the legal reform of the ID4D project;

3)   Provide strategic guidance in the development and implementation of the social-accountability and third-party monitoring mechanisms included in the ID4D project as well as the external communications strategy;

4)   Provide strategic advice and support to ecosystem partners in the preparation and implementation of the ID4D project;

5)   Report on overall progress of the ecosystem approach to the Steering Committee;

6)   Promote activities enhancing awareness of the ecosystem approach and utilisation and partnership with all stakeholders Federal and State Agencies, international agencies, regional and inter-regional institutions;

7)   Lead knowledge sharing activities of the ID4D project through appropriate analysis and documentation of the ID4D project;

8)   Perform any other related tasks as assigned .by the Steering Committee.

4.   REPORTING, LOCATION AND TIME SCHEDULES

The Coordinator will report to the ID4D Steering Committee in Abuja.

The commencement of the services shall come into force and effect on the date (the "Effective Date") of the Client's notice instructing the Coordinator to begin carrying out the services.

5.   QUALIFICATIONS

The Coordinator shall have the following minimum educational qualifications and experience:

a) Master's degree in Social Sciences, Business Admin or related field (e.g. Project Management, Policy Development, Monitoring and Evaluation, Statistics, and Economics,);
b) At least 10 years of professional experience in Program Management;
c) At least 5 years of experience in working for any international donor-funded program;
d) Demonstrated experience in designing and managing systems with similar projects involving multiple partner institutions;
e) Demonstrated experience in training or building capacity of implementing institutions;

f) Strong inter-personal skills, in particular, demonstrated team leadership qualities and excellent oral communication skills;
g) Good analytical skills and use of computer.

6.   ESTIMATED EFFORT LEVEL AND DURATION OF THE ASSIGNMENT

The duration of the assignment is initially for 12 months but will renewed subsequently on an annual basis subject to satisfactory performance. The contract type is Time Based.