



Office of the Head of Service of the Federation

THE PRESIDENCY

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C I R C U L A R

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26th November, 2021

Chief of Staff to the President,
Deputy Chief of Staff to the President, Office of the Vice-President,
Honourable Ministers/Ministers of State,
Permanent Secretaries,
National Security Adviser,
Special Advisers/Senior Special Assistants,
Chief of Defence Staff/Service Chiefs/Inspector-General of Police,
Governor, Central Bank of Nigeria,
Chairman, Federal Civil Service Commission,
Chairman, Police Service Commission
Chairman, Code of Conduct Bureau,
Chairman, Code of Conduct Tribunal,
Chairman, Revenue Mobilization, Allocation and Fiscal Commission,
Chairman, Federal Inland Revenue Service,
Chairman, Independent National Electoral Commission,
Chairman, National Population Commission,
Chairman Independent Corrupt Practices & Other Related Offences
Commission,
Chairman, Economic & Finance Crimes Commission,
Chairman, National Drug Law Enforcement Agency,
Chairman, National Salaries, Incomes & Wages Commission,
Chairman, National Assembly Services Commission,
Surveyor-General of the Federation,
Directors-General/Executive Secretaries/Managing Directors.



RESUMPTION OF DUTIES BY OFFICERS ON GL 12 AND BELOW

It will be recalled that as part of the measures to curtail the spread of COVID – 19 Pandemic, Officers on GL 12 and below were directed to work from home. Following the advice of the Presidential Steering Committee on COVID – 19, this category of Officers are expected to resume duties on Wednesday, 1st December 2021.

2. Furthermore, in line with the recommendation of the Committee on COVID-19, Mr. President has approved the vaccine mandate policy. All Federal Government employees would therefore be required to show proof of COVID – 19 vaccination or present a negative COVID – 19 PCR test result done within 72 hours.

3. All public officers who are yet to be vaccinated are advised to visit the following centres:

A. Abuja:

- i. Federal Staff Clinic, Federal Secretariat Complex, Phase I
- ii. Federal Staff Clinic. Federal Secretariat Complex, Phase II
- iii. Federal Ministry of Works and Housing Clinic, Mabushi
- iv. Federal Ministry of Finance Staff Clinic
- v. Federal Ministry of Agriculture & Rural Development Staff Clinic

B. Others:

Other centres nationwide, can be found in the website of the National Primary Health Care Development Agency (NPHCDA): www.nphcda.gov.ng/vaccinationsites

4. All Permanent Secretaries and Heads of Government Agencies and Extra-Ministerial Offices are enjoined to bring the contents of this circular to the attention of their staff and ensure strict compliance.


Dr. Folasade Yemi-Esan

Head of the Civil Service of the Federation